

# RESERVE MANAGEMENT PLAN REVIEW PROCESS

## PHASE 1 - Pre Draft Consultation

### Advertise Public Notice

- (a) Advertise notice of intention to prepare Reserve Management Plans for identified reserves
- (b) Invite specific interested groups, persons or organisations to send written comments on the proposed plans/reserves
- (c) Seek general feedback from the community on ideas or suggestions for plans/reserves

### Pre Draft Stakeholder and Community Engagement

- Workshop with Tangata Whenua
- Identify and hold workshops/meetings with specific key stakeholders

### Prepare Draft Reserve Management Plans

Taking into account feedback and incorporating issues identified from pre-draft consultation, develop Draft Reserve Management Plans

## PHASE 2 - Pre Notification Consultation

### Pre Notification Review

A review workshop of the Draft Reserve Management Plans is held by:

- Councillors
- Identified stakeholders and users groups
- Tangata Whenua
- Key internal staff

Amend Draft Reserve Management Plans as a result of review feedback

### Council Approval of Draft Reserve Management Plans

The Elected Council endorse the Draft Reserve Management Plans and adopt for consultation purposes

## PHASE 3 - Notified Consultation

### Notified Public Consultation

- (a) Notified public consultation of Draft Reserve Management Plans (minimum of 60 days)
- (b) Advise in writing those who submitted during pre-draft consultation phase that Draft Reserve Management Plans are available for inspection and submission
- (c) Send copy of Draft Reserve Management Plans to Minister of Conservation

Receive and summarise submissions

### Consideration of Submissions

Council Hearing and development of final Reserve Management Plans incorporating decisions

### Adoption of Reserve Management Plans

The Elected Council formally adopt the Final Reserve Management Plans for implementation

## PHASE 4 - Implementation

### Implementation of Approved Reserve Management Plans

- (a) Those that submitted during pre-draft consultation and notified consultation phases advised of outcomes
- (b) Asset Management Plans are updated with identified projects from the Reserve Management Plan for the next Long Term Plan review process
- (c) Any bylaws, signage or other resulting changes of the Reserve Management Plans being adopted are implemented as resources and priorities allow